

FREIGHT & DELIVERIES

Show site shipping address:

Exhibiting Company Name / Booth Number

COUTURE Coconut Grove

The Hangar at Regatta Harbour

C/O Freeman

3385 Pan American Dr

Miami, FL 33133

USA

SHOW SITE SHIPPING LABEL DELIVER SHIPMENT ON OR AFTER NOVEMBER 19, 2026.

Show site shipping information:

- Freeman is unable to accept shipments in advance. All shipments must be sent direct to The Hangar at Regatta Harbour.
- Freeman will receive shipments at the exhibit facility beginning November 19, 2026.
- Shipments arriving before this date may be refused by the facility.
- Any charges incurred for early freight accepted by the facility will be the responsibility of the exhibitor.
- Certified weight tickets must accompany all shipments.
- Ensure your driver has the following information to expedite unloading and delivery to your booth: **Show Name, Exhibitor Name, Booth #.**
- If required, provide your carrier with this phone number: 888.508.5054.

What is material handling

(also referred to as drayage)?

Material handling is the process of unloading your freight from your shipping carrier, either at the warehouse or show site, delivering it to your booth, storing your empty containers (empties) if required, returning of your empties at the close of show, and then reloading your freight back onto your shipping carrier.

What is the difference between material handling and shipping?

Shipping is the process of carrying your shipment from your location, pick-up area to its destination and the process of returning your shipment back to your location after the close of the show.

Material handling begins at the time your shipment arrives to the docks (please refer to 'What is material handling?' for the full definition.)

[Click Here for Material Handling Rates](#)

Material Handling

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Freeman is the exclusive provider of material handling services. Material handling includes unloading your exhibit material, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. You have the option to ship directly to show site. Material handling charges will automatically be applied to your account upon receipt of each shipment.

MOVE-IN PROCEDURES

MOVE-IN

Thursday, November 19

8:00 AM – 6:00 PM

Overnight Storage

- No exhibit merchandise, equipment, container or packing materials shall be brought into or out of exhibit space during show hours.
- Empty crates, cartons, and boxes must be removed from the exhibitor's booth or fully stored out of sight under your table.
- We highly encourage exhibitors to take empty containers back to their hotel or leave in your vehicle. There should be no visible containers or crates in the exhibitor's booth.

MOVE-OUT PROCEDURES

MOVE-OUT

Sunday, November 22

5:01 PM – 9:00 PM

Outbound Shipping

If using Freeman for outbound shipping, Submit Outbound Shipping Form to Service Desk before shipment will be released to driver. Before vacating your booth, bring packages to your shipper. Packages may not be left in booths.

Early Move-Out (Teardown) Policy

COUTURE Coconut Grove closes at 5 PM on Sunday, November 22

Packing up early and/or before 5 PM is prohibited!

Plan your travel arrangements accordingly!

Official show labor will not be allowed onto the show floor until 6 PM. This will allow you time to pack up your merchandise in a secure environment. As a reminder, porter service will be provided during move-out, so please plan accordingly.

Tipping

We request that exhibitors do not tip (such practices as giving money, merchandise, or other special consideration for services rendered) employees. Any attempts to solicit gratuity by an employee for any service should be reported immediately to a supervisor. Employees are paid an excellent wage. Tipping is strongly discouraged and is not an accepted company policy.